

General School Administration

Administrative Personnel Other Than the Executive Director

Duties and Authority

Cooperative administrative and coordinator positions are established by the Governing Board in accordance with State law and regulations. The general duties and authority of each administrative or coordinator position are approved by the Operational Board, upon the Executive Director's recommendation, and contained in the respective position's job description.

Evaluation and Compensation

The performance of all administrative personnel will be evaluated by the Executive Director; the Executive Director shall make employment and salary recommendations to the Operational Board, which shall review the report and submit it with or without revision to the Governing Board.

Administrators and coordinators shall annually present evidence to the Executive Director of professional growth.

Administrator/Coordinator's Work Year

The administrator's work year shall be 220 days. The coordinator's work year shall be 205 days. All administrators and coordinators shall be available for work when their services are necessary.

LEGAL REF: 105 ILCS 5/10-21.4a, 5/24A-1, 5/24A-3, and 5/24A-4.23 Ill. Admin. Code § 1.310.

CROSS REF: 3:60, 5:30

Adopted: 3/13/2000